

The Board of Library Trustees, Lakewood, Ohio Thursday, September 12, 2024

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Board Room of the Main Library, 15425 Detroit Avenue, Lakewood, OH on Thursday, September 12, 2024 at 7:00 P.M.

Members present: Mrs. Persis Sosiak, Mrs. April Hoy, Mrs. Nancy Seibert, Mr. Jeffrey Endress, and Mr. Scott Kermode.

Members excused: Mr. Gregory Gipson and Mr. Michael Artbauer.

Also present: Mr. James Crawford and Mr. William Costello, Jr., Fiscal Officer, CPA.

APPROVAL OF AGENDA

Motion by Mr. Endress, seconded by Mr. Kermode, to approve the Agenda for June 13, 2024.

Yeas: Mrs. Sosiak, Mrs. Hoy, Mrs. Seibert, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The President declared the motion carried.

COMMUNICATIONS

Communication from Maggie Niedzwiecki, Superintendent, Lakewood City Schools, confirming the re-appointment of Persis Sosiak as a Trustee of the Lakewood Public Library with a term expiring September 12, 2031.

Thank you letter from Amy Williams who recently retired from the Library.

Thank you letter from Jackie Piascik who recently retired from the Library.

Notice of the passing of Timothy John Gregory Tavcar, Artistic Director of WordStage and a dear friend and supporter of the Library.

The Board of Library Trustees, Lakewood, Ohio Thursday, September 12, 2024

Certificate from the editors of Northeast Ohio Parent Magazine recognizing the Library as the Best Library in Northeast Ohio.

Thank you letter from patron Anthony McDonald recognizing Susan Dunn for her expert assistance and excellent customer service.

Thank you letter from Theresa Fredericka and Venera Foti from the Lakewood Chapter of the League of Women Voters thanking the Library for cosponsoring the Artificial Intelligence and Election Integrity program, for the Library's staff's assistance in making the event the success it was.

Thank you letters for Jeffrey Siebert and Children's and Youth Services from classroom students.

Communications from Penguin Random House, Sprout Public Relations, Library Journal, and Overdrive relating to the planning of the Library hosting the Banned (Book) Wagon at the Main Library on October 2, 2024, from 3:00 p.m. to 7:00 p.m.

DISPOSITION OF MINUTES

Motion by Mrs. Seibert, seconded by Mr. Endress, approval of the minutes as Amended of the regular meeting of June 13, 2024.

Yeas: Mrs. Sosiak, Mrs. Hoy, Mrs. Seibert, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The President declared the motion carried.

OPERATIONS REPORT

No report.

FINANCIAL REPORT AND BILLS

Mr. Costello touched on the Library's General, Capital and Total Funds. Mr. Costello will lead a future discussion relating to the size of the Library's reserves.

The Board of Library Trustees, Lakewood, Ohio Thursday, September 12, 2024

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Crawford gave an update that the Main Library's roof replacement is underway. At this time there is not a confirmed completion date. Damschroder Roofing continues to ensure that there is minimal impact on the patrons and staff with the roofing project.

Mrs. Seibert reported that the Roger Duvoisin Illustrations were installed in the Main Library Lower Level the first week of September.

Collections and Gifts

Motion by Mr. Endress, seconded by Mr. Kermodé, to accept and gratefully acknowledge gifts received:

Lakewood Public Library Gifts Received:

06/25/24 - \$ 50.00 Madison Branch Free Thinkers AA
07/01/24 - \$370.00 Madison Branch West Side Agnostics AA
07/03/24 - \$ 50.00 Madison Branch Free Thinkers AA
08/05/24 - \$120.00 Madison Branch Journey Home AA
08/14/24 - \$ 50.00 Madison Branch Free Thinkers AA

Lakewood Public Library Foundation Received:

06/17/24 - \$ 60.00 Lynn Pritt, In Memory of Richard L. Peck
06/26/24 - \$ 30.00 Todd Neale, In Memory of Richard L. Peck
06/28/24 - \$100.00 Alice Luddington-Cantor, In Memory of Richard L. Peck
07/23/24 - \$ 30.00 Patrick and Sharon Perotti
07/23/24 - \$ 50.00 Kenneth and Carla Kowalski
08/23/24 - \$ 50.00 John and Mary Murphy, In Honor of Tim and Patti Laskey's 50th Wedding Anniversary

Lakewood Public Library Friends Gifts Received:

07/24/24 - \$ 50.00 Emily Chien
07/25/24 - \$ 50.00 Catherine Ford

The Board of Library Trustees, Lakewood, Ohio Thursday, September 12, 2024

Yeas: Mrs. Sosiak, Mrs. Hoy, Mrs. Seibert, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The President declared the motion carried.

Personnel

Motion by Mrs. Seibert, seconded by Mr. Kermode, to acknowledge personnel changes:

Appointments:

06/12/2024 - Castillo, Javier, Clerk, Public Services

07/26/2024 - Herrington, Tyler, Student Clerk, Public Services

08/05/2024 - Jacobs, Laila, Student Clerk, Madison Branch

08/09/2024 - Morelli, Ella, Paraprofessional, Public Services

08/15/2024 - Guscott, Jack, Student Clerk, Public Services

Resignations/Retirements/Separations/Terminations:

07/31/24 - Piascik, Jackie, Coordinator, Public Services

08/03/24 - MacDowell, Abigail, Paraprofessional, Madison Branch

08/31/24 - Williams, Amy, Supervisor, Madison Branch

Yeas: Mrs. Sosiak, Mrs. Hoy, Mrs. Seibert, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The President declared the motion carried.

The Board of Library Trustees, Lakewood, Ohio Thursday, September 12, 2024

REPORTS OF SPECIAL COMMITTEES

Audit Committee

Mr. Costello reported that the AUP is complete. The Trustees are expected to receive an email from the State of Ohio containing the Library's completed report.

Public Comments

No comments.

OLD BUSINESS

No report.

NEW BUSINESS

Motion by Mr. Endress, seconded by Mrs. Seibert, to Amend the Appropriations for Current Expenses in the Capital Fund During the Fiscal Year Ending December 31, 2024

Roll Call of Said Motion:

Mr. Artbauer	<u> </u> Yea	<u> </u> Nay	<u> </u> Abstain	X	Absent
Mr. Endress	X Yea	<u> </u> Nay	<u> </u> Abstain	<u> </u>	Absent
Mr. Gipson	<u> </u> Yea	<u> </u> Nay	<u> </u> Abstain	X	Absent
Mr. Kermode	X Yea	<u> </u> Nay	<u> </u> Abstain	<u> </u>	Absent
Mrs. Hoy	X Yea	<u> </u> Nay	<u> </u> Abstain	<u> </u>	Absent
Mrs. Seibert	X Yea	<u> </u> Nay	<u> </u> Abstain	<u> </u>	Absent
Mrs. Sosiak	X Yea	<u> </u> Nay	<u> </u> Abstain	<u> </u>	Absent
President					

The President declared the motion carried.

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Motion by Mrs. Seiber, seconded by Mr. Endress, to Proceed in Executive Session for Personnel Issues

Roll Call of Said Motion:

Mr. Artbauer	<u> </u> Yea	<u> </u> Nay	<u> </u> Abstain	X	Absent
Mr. Endress	X Yea	<u> </u> Nay	<u> </u> Abstain	<u> </u>	Absent
Mr. Gipson	<u> </u> Yea	<u> </u> Nay	<u> </u> Abstain	X	Absent
Mr. Kermode	X Yea	<u> </u> Nay	<u> </u> Abstain	<u> </u>	Absent
Mrs. Hoy	X Yea	<u> </u> Nay	<u> </u> Abstain	<u> </u>	Absent

The Board of Library Trustees, Lakewood, Ohio Thursday, September 12, 2024

Mrs. Seibert	X Yea	___ Nay	___ Abstain	___ Absent
Mrs. Sosiak	X Yea	___ Nay	___ Abstain	___ Absent
President				

Time noted: 7:54 p.m.

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Motion by Mr. Endress, seconded by Mrs. Seibert, to Return to Open Session

Roll Call of Said Motion:

Mr. Artbauer	___ Yea	___ Nay	___ Abstain	X Absent
Mr. Endress	X Yea	___ Nay	___ Abstain	___ Absent
Mr. Gipson	___ Yea	___ Nay	___ Abstain	X Absent
Mr. Kermode	X Yea	___ Nay	___ Abstain	___ Absent
Mrs. Hoy	X Yea	___ Nay	___ Abstain	___ Absent
Mrs. Seibert	X Yea	___ Nay	___ Abstain	___ Absent
Mrs. Sosiak	X Yea	___ Nay	___ Abstain	___ Absent
President				

Time noted: 8:08 p.m.

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There being no further business, the meeting was adjourned at 8:08 p.m.

President

Secretary

Next Scheduled Meeting:
Thursday, October 10, 2024
6:55 P.M.

