

**LAKEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**MEETING AGENDA**  
**Thursday, November 14, 2024**  
**Madison Branch Meeting Room**  
**7:00 P.M.**

1. Roll Call

2. Approval of Agenda

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
Approve (or Approve as Amended) the Agenda

3. Written Communications

4. Disposition of Minutes

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
Approve (or Approve as Amended) the Minutes of the Regular  
Meeting October 12, 2024

5. Staff Presentation

Andrea Fisher, Manager of Madison Branch Library  
2025 Materials Budget

6. Operations Report

7. Financial Reports and Bills

Mr. Costello

October 2024

8. Reports of Standing Committees

A. Business Management and Finance -

Mr. Gipson, Chair  
Mrs. Hoy

B. Buildings and Supplies -

Mr. Artbauer, Chair  
Mrs. Seibert  
Mr. Endress

C. Collections and Gifts -

Mr. Endress, Chair  
Mrs. Hoy

Lakewood Public Library Gifts Received:

10/08/2024 - \$274.00 Madison Branch Westside Agnostics AA  
10/15/2024 - \$ 50.00 Madison Branch Free Thinkers AA

Lakewood Public Library Foundation Received:

None.

Lakewood Public Library Friends Gifts Received:

None.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept and gratefully acknowledge gifts received

D. Personnel -

Mrs. Seibert, Chair  
Mr. Kermod  
Mr. Gipson

Appointments:

None.

Resignations/Retirements/Separations/Terminations:

None.

E. Audit -

Committee of the Whole  
Mr. Kermod, Chair

9. Public Comments

10. Old Business

11. New Business

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to Approve Resolution 24-03, Library Calendar 2025-2026

Roll Call of Said Motion:

Mr. Artbauer	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermod	___	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Hoy	___	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	___	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak, President	___	Yea	___	Nay	___	Abstain	___	Absent

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to Approve Resolution 24-04, Board Calendar 2025-2026

Roll Call of Said Motion:

Mr. Artbauer	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermod	___	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Hoy	___	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	___	Yea	___	Nay	___	Abstain	___	Absent

Mrs. Sosiak, \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_ Absent  
President

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
Appoint the Following to the Nominations Committee with  
Instructions that the Nominations Committee will Present a Slate  
of Board's Officers for Consideration at the Board's December  
12, 2024 meeting

Nominations Committee

\_\_\_\_\_, Chair  
\_\_\_\_\_, Member  
\_\_\_\_\_, Member

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to Amend  
Policy Manual Designating USA Mobile Drug Testing as the  
Library's Medical Review Officer for Alcohol and Drug Testing,  
Analysis and Reporting

Roll Call of Said Motion:

Mr. Artbauer	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mr. Endress	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mr. Gipson	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mr. Kermode	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mrs. Hoy	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mrs. Seibert	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mrs. Sosiak, President	_____ Yea	_____ Nay	_____ Abstain	_____ Absent

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
Proceed in Executive Session to Discuss 2025 Executive Wage and  
Salary Adjustments

Roll Call of Said Motion:

Mr. Artbauer	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mr. Endress	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mr. Gipson	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mr. Kermode	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mrs. Hoy	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mrs. Seibert	_____ Yea	_____ Nay	_____ Abstain	_____ Absent
Mrs. Sosiak, President	_____ Yea	_____ Nay	_____ Abstain	_____ Absent

Time noted: \_\_:\_\_ p.m.

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
Return to Open Session

Roll Call of Said Motion:

Mr. Artbauer	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	___	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	___	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Hoy	___	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	___	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak, President	___	Yea	___	Nay	___	Abstain	___	Absent

Time noted: \_\_:\_\_ p.m.

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## 12. Adjournment

A member of the public wishing to attend a Board meeting need not pre-register, but shall sign the attendance roster at the meeting and identify his name and address.

Prior to a Board meeting, on or before 5:00 p.m. the preceding Wednesday, a member of the public may request copies, print or digital, of the exhibits to be reviewed by the Board.

A member of the public wishing to offer comments shall, after being recognized by the President, state his name, address and the subject of his comments, and limit such comments to five minutes.