

The Board of Library Trustees, Lakewood, Ohio Thursday, May 9, 2024

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Board Room of the Main Library, 15425 Detroit Avenue, Lakewood, OH on Thursday, May 9, 2024 at 7:00 P.M.

Members present: Mrs. April Hoy, Mrs. Nancy Seibert, Mr. Gregory Gipson, Mr. Michael Artbauer, Mr. Jeffrey Endress, and Mr. Scott Kermodé.

Members excused: Mrs. Persis Sosiak and Mr. William Costello, Jr., Fiscal Officer, CPA.

Also present: Mr. James Crawford.

#### **APPROVAL OF AGENDA**

Motion by Mrs. Seibert, seconded by Mr. Artbauer, to approve the Agenda for May 9, 2024.

Yeas: Mrs. Hoy, Mrs. Seibert, Mr. Artbauer, Mr. Gipson, Mr. Kermodé, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

#### **COMMUNICATIONS**

Communication from Les Bird, former Commander, Royal Hong Kong Marine Police, thanking the Library for exhibiting his Vietnamese Boat People photographs: "It has been a great pleasure working with you and your team at Lakewood Public Library. Thank you for inviting me to exhibit my work as part of your Vietnamese Refugee program. Thank you, Suzanne, for your follow up too (reporting that 1,631 patrons and guests visited the exhibition). I am very pleased that so many people found the photographs of interest. Also, I do hope that for some these images helped some find whatever answers they were looking for. I think it is very important that we continue to make public whatever historical information we have, so that others can learn about these times and that we do not forget."

Communication from Mark Aaron Polger and Holly Flynn from the American Library Association's Awards Scholarships Division

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reporting that the Lakewood Public Library will receive an award for library excellence on Sunday, June 30, 2024, at the Sails Pavilion, San Diego Convention Center, specifically for the Dear Ukraine: A Global Community Poem and Celebration of Ukrainian Poetry, Literature, and Culture programming and program guide.

Communication from Michelle Vacha, Northeast Ohio Magazine, reporting that the Lakewood Public Library received a Parent Choice Award, specifically First Place in the category of Best Library in Northeast Ohio.

#### **DISPOSITION OF MINUTES**

Motion by Mr. Endress, seconded by Mr. Kermode, approval of the minutes of the regular meeting of April 11, 2024.

Yeas: Mrs. Hoy, Mrs. Seibert, Mr. Gipson, Mr. Gipson, Mr. Kermode, Mr. Artbauer, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

#### **FINANCIAL REPORT AND BILLS**

Mr. Crawford presented the April financial report and bills paid on behalf of Mr. Costello.

#### **REPORTS OF STANDING COMMITTEES**

##### **Business Management and Finance**

No report.

##### **Building and Supplies**

Mr. Artbauer reported that the Library will proceed with replacing the roof at the Main Library with a Duro-Last roof system to be installed by Damschroder Roofing, and that this project is to be completed this year. The new roof at the renovated Madison Branch is a Duro-Last system and was installed by Damschroder Roofing. The Library hired a third-party roof consultant, RoofTec, to inspect the existing roof at the Main Library, and to conduct an infrared test to determine if the roof system is retaining

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moisture. This information will guide the Library in determining if a partial tear-off, a complete tear-off, or not tear-off is needed.

### **Collections and Gifts**

Motion by Mr. Endress, seconded by Mr. Gipson, to accept and gratefully acknowledge gifts received:

#### Lakewood Public Library Gifts Received:

04/02/2024 - \$ 50.00 Madison Branch Free Thinkers AA  
04/11/2024 - \$120.00 Madison Branch Journey Home AA

#### Lakewood Public Library Foundation Received:

None.

#### Lakewood Public Library Friends Gifts Received:

None.

Yeas: Mrs. Hoy, Mrs. Seibert, Mr. Artbauer, Mr. Gipson, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

### **Personnel**

No report.

### **REPORTS OF SPECIAL COMMITTEES**

#### **Audit Committee**

No report.

#### **Public Comments**

No comments.

### **OLD BUSINESS**

No report.

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**NEW BUSINESS**

Notice by Fiscal Officer of Movement of One Million Dollars  
(\$1,000,000.00) From Star Ohio to Fifth Third Bank

Motion by Mr. Artbauer, seconded by Mr. Endress, to Approve  
Resolution 24-01, Annual Budget Request

BOARD OF TRUSTEES  
LAKEWOOD PUBLIC LIBRARY  
LAKEWOOD, OHIO

RESOLUTION 24-01

ANNUAL BUDGET REQUEST

**BE IT RESOLVED** by the Board of Trustees of the Lakewood Public  
Library, Lakewood, Ohio, on May 09, 2024, by roll call vote:

**WHEREAS**, the Board of Trustees of the Lakewood Public Library  
desires to participate in the proceeds of classified property taxes  
collected in Cuyahoga County, and

**WHEREAS**, the proper resolution has been adopted extending the  
benefits of the library to all the habitants of Cuyahoga County,

**THAT** for the operation of the Lakewood Public Library and its  
branches during the fiscal year 2025 there will be needed the sum  
of Two Million Four Hundred Thousand and no/100 Dollars (2,400,000)  
for the operating expenses from the Public Library Fund, Two  
Million Five Hundred and Thirty Thousand and no/100 Dollars  
(2,530,000) from the General Property Tax.

**THAT** the officers of this Board be and they are hereby authorized  
to transmit a statement of this requirement to the Board of  
Education of the City of Lakewood, of Cuyahoga County, State of  
Ohio, and to request said Board of Education to transmit said  
requirements to the Budget Commission of Cuyahoga County, State of  
Ohio, pursuant to the requirements of law.

**THAT** the Fiscal Officer of this Board be and he is hereby  
authorized to transmit a full and complete copy of the Annual  
Budget of the Lakewood Public Library and its branches for the year  
commencing January 1, 2025, to the said Budget Commission of

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Cuyahoga County, State of Ohio, pursuant to the requirements of law.

ACKNOWLEDGED:

\_\_\_\_\_  
William R. Costello, Jr., CPA  
Fiscal Officer  
Lakewood Public Library

State of Ohio, Cuyahoga County

I, William R. Costello, Jr., CPA, Fiscal Officer of the Lakewood Public Library, and in whose custody the files, journals and records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original Resolution now on file, and that the same is a true and correct copy thereof.

\_\_\_\_\_  
William R. Costello, Jr., CPA  
Fiscal Officer  
Lakewood Public Library

Subscribed and sworn to before me this 9th day of May, 2024.

\_\_\_\_\_  
Notary Public

Notary Public, State of Ohio  
Commission Has No Expiration

Roll Call of Said Motion:

Mr. Artbauer	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Hoy	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	___	Yea	___	Nay	___	Abstain	X	Absent
President								

The Vice President declared the motion carried.

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Motion by Mrs. Seibert, seconded by Mr. Artbauer, to Amend Policy Manual to include grandchildren for purposes of determining employee funeral leave, and substituting USA Mobile Drug Testing of Northeast Ohio for Accredited Drug Testing as the Library's after-hours Medical Review Officer for alcohol and drug testing

Roll Call of Said Motion:

Mr. Artbauer	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Hoy	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	___	Yea	___	Nay	___	Abstain	X	Absent
President								

The Vice President declared the motion carried.

There being no further business, the meeting was adjourned at 7:28 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Next Scheduled Meeting:  
Thursday, June 13, 2024  
7:00 P.M.

